



BY-LAWS

OF

RED CLIFFS GOLF CLUB

Endorsed by Committee of Management
DATE: 10 February 2026

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BY-LAW NO. 1: MEMBERSHIP CATEGORIES AND PLAYING RIGHTS AND FEES

1. Life Members

Constitution: -

Life Members, who subject to the Constitution, have the right to receive notice of, attend and vote at General Meetings

- Playing Life Member *[For GA & District purposes this category requires affiliation]*
 - Agree to comply with all conditions of membership set out in section 5 of the Constitution
 - Full playing rights and access to the course
 - Access to GA Handicap (GolfCONNECT) if required.
- Non-Playing Life Member *[For GA & District purposes this category does not require affiliation]*
 - Agree to comply with all conditions of membership set out in section 5 of the Constitution
 - No playing rights and access to the course
 - No access to GA Handicap (GolfCONNECT)

2. Individual Members

Constitution: -

Individual Members comprising:

- Voting Members who subject to the Constitution, have the right to receive notice of, attend and vote at General Meetings; and
- Non-voting Members who subject to this Constitution have such rights as are set out in the Policies but do not have the right to and vote at General Meetings

Voting Members

- Full Member *[For GA & District purposes this category requires affiliation]*
 - Agree to comply with all conditions of membership set out in section 5 of the Constitution
 - Full playing rights and access to the course
 - Access to GA Handicap (GolfCONNECT) if required.
- Senior 75yrs+ *[For GA & District purposes this category requires affiliation]*
 - Must be 75 years or older.
 - Agree to comply with all conditions of membership set out in section 5 of the Constitution
 - Full playing rights and access to the course
 - Access to GA Handicap (GolfCONNECT) if required.
- Country Member *[For GA & District purposes this category requires affiliation]*
 - Agree to comply with all conditions of membership set out in section 5 of the Constitution
 - Full playing rights and access to the course
 - Access to GA Handicap (GolfCONNECT) if required.
 - Must reside 80kms or more from the Golf Club

Non-Voting Members

- Summer Member (For GA & District purposes this category requires affiliation)
 - Agree to comply with all conditions of membership set out in section 5 of the Constitution
 - Full playing rights and access to the course
 - Access to GA Handicap (GolfCONNECT) if required.
 - ⇨ Eligible from September 1st - February 28th
- Student or Apprentice *[For GA & District purposes this category requires affiliation]*
 - Must be a full-time student or apprentice (age under 21years)
 - Agree to comply with all conditions of membership set out in section 5 of the Constitution
 - Full playing rights and access to the course
 - Access to GA Handicap (GolfCONNECT) if required.
- Junior Member *[For GA & District purposes this category requires affiliation]*
 - Under the Age of 18 years
 - Agree to comply with all conditions of membership set out in section 5 of the Constitution
 - Full playing rights and access to the course
 - Access to GA Handicap (GolfCONNECT) if required.

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- Social Member *[For GA & District purposes this category does not require affiliation]*
 - Agree to comply with all conditions of membership set out in section 5 of the Constitution
 - No playing rights or access to the course
 - No access to GA Handicap

MEMBERSHIP FEES

Membership fees will be determined by the Committee of Management and will vary for different categories of membership. The fees will be endorsed at the Annual General Meeting.

The Constitution states

Clause 8.2 Non - payment of fees (subject to **clause 8.3a** which is deferral or reduction of fees)

- a) all rights of a member including but not only the right to attend and vote at a general meeting and the right to play at the Association's course and the right to attend and use the Association's facilities whilst the payment of any subscriptions or other amount determined under **Clause 8** (Fees and subscriptions) is in arrears for longer than 30 days; and
- b) if payment of any subscription or other amount determined under **Clause 8** is still in arrears for **90 days** from the due date the member's membership ceases without further notice. If membership ceases under this **clause 8.2.(b)** the member must reapply for membership in accordance with this Constitution and any relevant policy.

8.3 Deferral or reduction of subscriptions

The Directors may defer the obligations of a Member to pay a subscription or other amount or reduce (including to zero) the subscription or other amount payable by a Member, if the Directors are satisfied that:

- (i) there are reasonable grounds for doing so;
- (ii) the Association will not be materially disadvantaged as a result; and
- (iii) the Member agrees to pay the deferred or (if greater than zero) the reduced subscription or other amount within a time fixed by the Directors

BY-LAW NO.2: WEEKLY GOLF PROGRAM

MONDAY

Social play available

TUESDAY

Social play available

WEDNESDAY

November to February – Medley Competitions in grades

March to October – Men's and Women competitions available.

Social play available

THURSDAY

Social play available

FRIDAY

Nine hole medley competition – need 6 players for a competition

Social play available

SATURDAY

November to February – Medley Competitions in grades

March to October – Mens and Womens Competitions available

Social play available

SUNDAY

Eighteen hole medley competition if enough players – need 6 players for a competition

Social play available

PRIORITIES

Finals of Board and Traditional events have priority. Members playing in Club competitions have next priority. Two ball matches have no precedence except in specially designated competitions such as finals. Management may reserve a block of times on the time sheet to allow for special circumstances.

BY-LAW NO.3: CONDITIONS OF PLAY

General

Match Committee have control over the starting of the tees at all times.

Commencement of play

Times are available on 1golf or by contacting the club for Members. No player may play a competition outside the times specified in individual timesheets.

Should a player or group not be at the tee ready to commence at their scheduled time the timesheet may be reorganised so that play is not delayed.

Options available to the Match Committee include:

- Moving a player up from a following group;
- Moving a group ahead of the group not ready to commence;
- Placing a player or group not at the tee on time to commence to a vacant later tee time;
- Moving the group or player to the end of the field; or
- Disqualifying the player or group under a Rule of Golf.

Slow play

All Members, guests and visitors must make every effort to maintain their position in the field within reason behind the group preceding them in the field.

BY-LAW NO.4: EXTREME WEATHER POLICY

The Red Cliffs Golf Club Hot Weather Guidelines are adapted from the Golf Victoria and Sports Medicine Australia policies and guidelines regarding the prevention of heat illness in sport in children and adults. They should apply to players, caddies, officials, and volunteers involved in the game.

The risks involved with heat illness from vigorous exercise are significant. While the lower activity levels of golf compared to some other sports are somewhat reduced, the individual response to heat varies from person to person and therefore no hard and fast guidelines will suit every member.

Given that golf clubs tend to have members in the older age range and the climatic conditions of the Sunraysia region, consideration must be given to the risks involved in competing during hot weather.

Recommendations

- If the temperature is forecast for 36 degrees or higher, play should commence earlier in the morning when it is cooler.
- Consider not playing if you are especially at risk.
- Players should carry sufficient water and drink regularly, even if not feeling thirsty.
- Seek shade when waiting your turn to play. Use an umbrella and/or use the shade of the trees.
- Consider using a damp towel placed around the neck.

Extreme heat policy

- When the forecast top temperature is 40 degrees or higher, the extreme heat policy will be applied. The health and safety of our members is a priority.
- Competition players must tee off prior to 9:30am.
- Any person teeing off after 9:30 cannot enter the competition and plays at their own risk.

Sun safety

Sun safety to prevent burning and other skin damage should also be a major priority in our region. You are at risk even on overcast and cooler days so precautions should be taken whenever you are exposed to the sun.

Recommendations

- Wear a broad brimmed hat that protects both face and ears.
- Apply sunscreen to all exposed skin.
- Wear suitable clothing – light weight, long sleeved shirt and long pants. A light colour tends to be cooler. Sun sleeves are a viable alternative.
- Wear sunglasses.
- Seek shade. Use an umbrella or the shade of the trees.

BY-LAW NO.5: DRESS

It is important to us that people are comfortable and relaxed when playing golf at Red Cliffs Golf Club therefore we are happy for you to wear neat and tidy clothing, but thongs, singlets and work boots are not allowed on the course.

BY-LAW NO.6: HOURS OF OPERATION

CLUBHOUSE

The clubhouse is open:

- Wednesday – 9am – 5pm
- Thursday – 1pm – 5pm
- Friday – 12pm – 5pm
- Saturday – 9am – 5pm
- Sunday – 9am – 4pm

Closed Monday and Tuesday

BY-LAW NO.7: DUTIES OF MEMBERS

All members are bound by the Red Cliffs Golf Club Code of Conduct.

The Golf Australia and Victorian Code of Conduct for Community Sports have been adapted by the Red Cliffs Golf Club. The codes outline the behaviours that are expected of every person involved in community sport and active recreation, as well as identifying the types of behaviours that will not be tolerated.

Every person, spectator, player, club member, volunteer, administrator, coach, parent or member of the Red Cliffs Golf Club should work to ensure:

- inclusion of every person regardless of their age, gender or sexual orientation
 - inclusion of every person regardless of their race, culture or religion
 - opportunities for people of all abilities to participate in golf and develop to their full potential
 - respect is shown towards others, the club and the broader community
 - a safe and inclusive environment for all
 - elimination of violent and abusive behavior
 - protection from sexual harassment and intimidation
 - the wellbeing and safety of participants
 - the positive aspects of the sport (eg fair play) are maintained
 - respect of the Committee of Management decisions and support them to carry out their role
 - adherence to club policies including smoke – free areas and liquor license requirements
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BY-LAW NO.8: GREIVANCES, DISCIPLINE OF MEMBERS AND APPEALS

Disciplinary policy:

All members will be subject to, and submit unreservedly to, the jurisdiction, procedures, penalties and appeal mechanisms of the Constitution.

The procedural process is available for members to access by contacting the Secretary of the Red Cliffs Golf Club.

The Committee of Management may take action to terminate or suspend a member's membership if it is determined that the member has:

- i. breached, failed, refused, or neglected to comply with a provision of the Constitution, the association's bylaws or any resolution or determination of the Committee of Management any duly authorised subcommittee;
 - ii. refused to support the purposes of the association;
 - iii. acted in a manner unbecoming of a member, or prejudicial to the character and interests of the association; and/or
 - iv. brought themselves, the association, any other member, or the sport into disrepute;
 - v. been convicted of an indictable offence;
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- b. If the Committee decides to terminate or suspend a member's membership, the secretary must, within seven days after the decision, give the member written notice:
 - i. setting out the decision of the COM and the grounds on which it is based;
 - ii. stating that the member may address the board at a meeting to be held not earlier than seven days and not later than 28 days after the service of the notice;
 - iii. stating the date, place, and time of that meeting;
 - iv. informing the member that the member may do either or both of the following:
 - v. attend and speak at that meeting;
 - vi. submit to the COM at or before the date of that meeting written representations relating to the decision.
 - c. Before the Committee terminates or suspends a member's membership, the Committee must:
 - i. give the member a full and fair opportunity to make verbal representations at a meeting as mentioned in clause 1.b.ii;
 - ii. give due consideration to any written representations submitted to the board by the member at or before the meeting mentioned in clause 1.b.ii.
 - d. If, after considering all representations made by the member, the Committee decides by resolution to terminate or suspend the membership, the secretary must, within seven days of the meeting mentioned in clause 1.b.ii, give the member a written notice of the decision.

Appeal against termination or suspension of membership

- e. A person whose membership has been terminated or suspended may give the secretary written notice of their intention to appeal against the decision.
- f. A notice of intention to appeal must be given to the secretary within seven days after the person receives written notice of the decision.

Within seven days of the secretary receiving a notice of intention to appeal, an appeals panel shall be constituted by up to three people, other than Committee members.

Appeals panel to decide appeal

- g. The appeals panel must hold the appeal meeting within 28 days after the secretary receives the notice of intention to appeal.
- h. At the meeting, the member must be given a full and fair opportunity to show why the membership should not be terminated or suspended.
- i. Also, the Committee must be given a full and fair opportunity to show why the membership should be terminated or suspended.
- j. An appeal must be decided by a majority vote of the members of the appeals panel.

Where a decision of the Committee to terminate or suspend a member's membership is set aside by the appeals panel, the membership shall be reinstated to the member's former level of membership without payment of any further fee.

Grievance procedure

- k. This grievance procedure applies to disputes between:
 - i. a member and another member; or
 - ii. a member and the COM; or
 - iii. a member and the association.
- l. This procedure does not apply to any appeal by a member against a decision made in accordance with the disciplinary procedure outlined in clause 1.
- m. A member must not initiate a grievance procedure in relation to a matter that is the subject of a disciplinary procedure until the disciplinary procedure has been completed.
- n. The parties to a dispute may attempt to resolve the dispute between themselves within 14 days of the dispute coming to the attention of each party.
- o. If the parties to a dispute are unable to resolve the dispute between themselves within 14 days, the parties may within a further ten days:

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- i. notify the Committee of the dispute; and
 - ii. agree to or request the appointment of a mediator; and
 - iii. attempt in good faith to settle the dispute by mediation.
- p. The mediator may be:
- i. a person chosen by agreement between the parties; or
 1. in the absence of agreement:
 2. if the dispute is between a member and another member, a person appointed by the Committee; or
 3. if the dispute is between a member and the Committee or the association, a person appointed or employed by the Dispute Settlement Centre of Victoria.
- q. A mediator appointed by the Committee may be a member or former member of the association but in any case, must not be a person who:
- i. has a personal interest in the dispute; or
 - ii. is biased against, or in favour of, any party.
- r. The mediator to the dispute, in conducting the mediation, must:
- i. give each party every opportunity to be heard; and
 - ii. allow due consideration by all parties of any written statement submitted by any party; and
 - iii. ensure that natural justice is accorded to the parties throughout the mediation process.
- s. The mediator must not determine the dispute.
- t. If the mediation process does not resolve the dispute, the Committee may take whatever steps it considers appropriate in the best interests of the association and the members concerned.
- u. Neither party is entitled to be represented by a legal practitioner at mediation.
- v. The Committee may prescribe additional grievance procedures, which are consistent with this constitution, in the association's bylaws

BY-LAW NO.9: VISITORS

Members may introduce a guest/s to utilise the facilities of the clubhouse. Guests must be signed in by the Member in the visitors' book located in the clubhouse.

50% green fees plus competition fees for visitors with a Golf Australia Handicap will apply on competition days.

A visitor may compete for any daily prize or trophy providing he or she holds a current Golf Australia Handicap but are not permitted to win Committee or Major club events.

BY – LAW NO. 10: SMOKING/VAPING

This policy applies to all employees, volunteers, members, visitors and contracted services of Red Cliffs Golf Club while on company premises.

Red Cliffs Golf Club has mandated the following areas to be smoke/vape free:

- All indoor areas
- All covered areas (including BBQ Area)
- Outdoor dining areas (both covered and uncovered)
- Within 4 meters of building entrances

Smoke/vape free areas will be clearly signed and promoted

Staff members are not permitted to smoke/vape in the above areas and smoking/vaping is only allowed during designated breaks.

Golfers who smoke on the golf course are to be made aware of the importance of butting out their cigarettes and disposing all butts in a rubbish bin. On days of total fire ban it is preferred that golfers do not smoke and if it is necessary to smoke to try and smoke in the less hazardous areas of the course such as fairway and tees.

BY-LAW NO.11: MOBILE TELEPHONES

Mobile phones should be kept on silent, with their use limited to non-intrusive texting, emailing, or scoring (like using a MiScore app) to avoid holding up play.

Any phone calls should be taken away from the course or in designated areas like the clubhouse or the car park.

BY-LAW NO.12: LIQUOR CONTROL ACT

Members' attention is particularly drawn to the Liquor Control Act requirements, that no liquor shall be sold or supplied to any person under the age of eighteen.

Members and or guests may be refused service if deemed necessary in accordance with the provisions of the Liquor Control Act and in particular the requirements that pertain to the *responsible serving of alcohol*.

BYO alcohol is prohibited. Purchase of alcohol from the clubhouse is permissible on the golf course.

A visitor shall not be supplied with liquor on the Club premises unless in the company of a Member and until the Visitors Register has been signed or they are included in a function which falls under the Limited License.

BY-LAW NO.13: COURSE STAFF HAVE RIGHT OF WAY

Members and their guests must give right of way to ground staff who are working on the course.

BY-LAW NO.14: BUGGIES ACROSS GREENS, TEES, AND SURROUNDS

Players may take buggies across tees but NOT across greens (including the practice putting green).

Although players may take buggies over green surrounds, motorised golf vehicles including Parmaker's must NOT be driven on these areas. Course care in these areas will assist the Committee to provide quality playing surfaces.

BY-LAW NO.15: IDENTIFICATION

All members of the Red Cliffs Golf Club should always carry their membership tags with them when at the golf club.

BY – LAW NO. 16: CHILD SAFE POLICY

Red Cliffs Golf Club is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff members. We have zero tolerance of child abuse, and all allegations and safety concerns will be treated very seriously. We have legal and moral obligations to contact authorities when we are worried about a child's safety.

We are committed to the cultural safety of children from culturally and/or linguistically diverse backgrounds, and to providing a safe environment for children with a disability.

<https://ccyp.vic.gov.au/child-safe-standards>

BY-LAW NO.17: MEDICAL EMERGENCY

There are 2 AED's if required for a medical emergency.

Location – Pay Office (where pay green fees, vendi cart hire, camping fees) and;
Greenkeeper shed

First aid kits are available in the clubhouse, in the BBQ area and the Greenkeeper shed.

In an emergency phone 000, Red Cliffs Golf Club, Corner Coorong Ave and Twenty Second street

BY – LAW NO. 18: CART SHED

The club provides some facilities for storing carts. A nominal fee will be charged for use of any storage facility. Fees will be set from time to time by the Committee of Management. Members with allocated cart storage must be current Red Cliffs Golf Club financial members.

Cart storage allocations cannot be passed between members but are to be managed through the Committee of Management and a waiting list system if required. All carts and equipment are stored at the owner's own risk.

- Members will be responsible for their key
- Members can decide who can access their carts
- Members leave their clubs in the shed at their own risk
- Members to consider their own cart and golf club insurance

BY – LAW NO. 19: CCTV

Fixed security cameras have been installed within and around the clubhouse, including the cart shed. These surveillance cameras will be used under the following circumstances:

- The fixed surveillance will be recorded to a hard drive in the clubhouse and live feeds will be accessible remotely.
- The surveillance from the fixed cameras will be continuous and ongoing.
- Surveillance will primarily be of members and visitors to the clubhouse and course. Staff will also be included through the bar camera.

The surveillance records may be used to review and manage: Security incidents at the club or on the course.

- Behaviour around the club
- 1st tee and practice area management.
- Course use outside clubhouse opening hours.
- Golf Cart Shed

The surveillance records may be used to take adverse action against members, visitors and employees if required.

BY – LAW NO. 20: CAR PARKING

Vehicles are only permitted to be parked in the designated car park. Vehicles with golf cart trailers are to park in the designated area adjacent to the practice fairway. Care must be taken to ensure that access/exit roads are not obstructed.